

Call for Presentations

The New Jersey Chapter of the Eastern Region of APPA invites you to submit a proposal to be considered for presentation at the **NJAPPA General Membership Meeting, Montclair State University, on November 1, 2024**. These presentations will form the core of our educational program, providing a platform for sharing knowledge and expertise.

Audience

Our conference attracts approximately 120-150 attendees, including facility managers, from educational institutions throughout New Jersey as well as business partners supporting the NJAPPA mission. We seek presentation ideas that cater to the professional development needs for these members.

Potential Topics/Areas of Interest

We seek presentations that share new ideas, success stories, and lessons learned. To support our members in understanding and implementing best practices, we envision presentations in the following areas:

1. Design & Construction of Facilities

- Innovations in facility design and construction techniques.
- Case studies on recent construction projects.
- Strategies for future-proofing campus infrastructure.

2. Leadership & Management Strategies

- Effective leadership approaches in facility management.
- Building and nurturing high-performing teams.
- Navigating organizational change and fostering a culture of excellence.

3. Maintenance & Operation

- Best practices in facility maintenance and operations.
- Emergency preparedness and response strategies.
- Enhancing operational efficiency through new technologies.

4. Technology and Change on Campus

- Implementing cutting-edge technology in campus facilities.
- Adapting to and managing technological change.
- Data-driven decision making for facility management.

5. Sustainability and Innovation

- Sustainable practices in facility management.
- Innovative solutions for energy efficiency and conservation.
- Case studies on successful sustainability initiatives.

The NJAPPA Board also encourages submissions on other timely and relevant topics that offer value to attendees, focusing on the latest technology, policies, procedures, and best practices. Panel discussions and interactive sessions are highly encouraged to provide multiple perspectives and foster collaborative problem-solving. Participation from both business partners and their respective institutional clients that offer a collaborative “lessons learned” approach are encouraged.

Selection Process

Presentation opportunities are open to NJAPPA member institutions and business partners collaborating with member institutions. Joint presentations are particularly encouraged to highlight successful partnerships. All presentations must be non-proprietary and free of specific product or service endorsements.

The Professional Development Committee will evaluate each submission based on:

- Relevance to requested topics
- Timeliness and interest
- Innovation
- Presenter qualifications
- Degree of institutional involvement

Preference may be given to presentations featuring institutions local or regional to the Northeast.

Presentation Requirements

- Educational sessions are 60 minutes in length, with an additional 15 minutes allocated for questions and answers.

- Presentations must use the standard NJAPPA PowerPoint template (to be provided to selected teams).
- Presentations are subject to review and approval prior to the meeting date. Presenters must agree to the schedule provided.
- Presenters are expected to register for the meeting.
- This meeting is fully in-person; no virtual sessions will be held.
- The Committee seeks innovative and engaging presentation techniques to enhance the attendee experience.

Learning Units and Professional Development Credits

Attendees may seek presentations of personal interest or to earn continuing education credits in various disciplines (e.g., AIA credits). Presentations offering such credits should indicate this in the submission form. For high-quality presentations without official certification, the NJAPPA Professional Development Committee can assist in the certification process.

Submitting

Submissions will only be accepted online at: [NJAPPA Call for Presentations](#).

Please provide the following:

- Contact person and contact information for future correspondence, if different from the presenters
- At minimum, 4 Learning outcomes.

The deadline for submission is **August 1, 2024**.

Notifications of selected presenters will be made in **August 12, 2024**.

Questions may be directed to The ERAPPA 2025 Professional Development Committee:

- [John Argento](#), Princeton University

We look forward to receiving your submissions!

Best regards,

Amy Baker, NJAPPA President

John Argento, NJAPPA Director of Professional Development